



Welcome to

BRISBANE

PageGroup

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About us

Michael Page Australia

Michael Page International has been established in Australia since 1985. With seven offices spanning Australia, we are one of the market leaders in both temporary and permanent recruitment specialising in: Finance, Financial Services, Engineering & Manufacturing, Supply Chain & Logistics, Procurement, Mining & Resources, Property & Construction, Human Resources, Legal, Sales, Marketing, Digital & Agency, Retail and Technology.

For more information: www.michaelpage.com.au

Page Personnel Australia

The Page Personnel business launched in Australia in 2008. Page Personnel functions across all seven offices, with a focus on three specialist areas: Transactional Finance, Customer Service and Office Support.

For more information: www.pagepersonnel.com.au

Page Executive Australia

Page Executive focuses on sourcing board and senior level management for organisations across all market sectors. With a flexible approach and commitment to a transparent delivery, Page Executive has become a market leader in this space.

For more information: www.pageexecutive.com

Office Locations

Sydney CBD

Level 32, 225 George Street
Sydney NSW 2000
Phone: +61 2 8292 2000

Melbourne CBD

Level 19, 600 Bourke Street
Melbourne VIC 3000
Phone: +61 3 9607 5600

Brisbane

Level 5, 100 Creek Street
Brisbane QLD 4000
Phone: +61 7 3414 6100

Sydney West

Level 4, 110 George Street
Parramatta NSW 2150
Phone: +61 2 8836 0700

Melbourne South East

Suite 10, Level 2
622 Ferntree Gully Road
Wheelers Hill VIC 3150
Phone: +61 3 8562 5400

Perth

Level 6 Westralia Plaza
167 St Georges Terrace
Perth WA 6000
Phone: +61 8 9215 9500

Sydney North Shore

Level 6, Tower B, Zenith Centre
821 Pacific Highway
Chatswood NSW 2067
Phone: +61 2 8292 2500

Getting to Brisbane

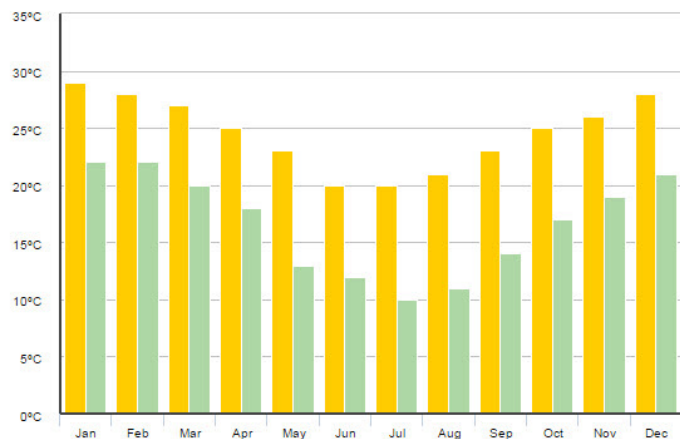
Located in the State of Queensland, visitors destined for Brisbane can choose from a variety of options for getting here, with arriving by air being the most popular means for those coming from abroad. The road network is well-developed, making driving by private or hire car a good option and also providing good conditions for coach services coming from Australian cities. Brisbane's international airport is a busy facility that provides connections with domestic cities as well as with significant Asian and international destinations.

Brisbane International Airport is located 13kms from the centre of the city. Bus services, operating at 30-minute intervals, run between the airport and the Roma Street Transit Centre. Train services operate from the airport to Brisbane City, with the trip taking 22 minutes. Trains depart frequently from both the domestic and international terminals. Meanwhile, taxis are on hand, as are car hire companies. Taxis are available from the Domestic Terminal, with the taxi rank situated in front of the terminal, and the International Terminal, from Arrivals level 2.

Climate

The weather in Brisbane is comfortable and sub-tropical. The city of Brisbane enjoys a very enviable climate of brilliant hot summers and clear mild winters.

Whilst summer maximum average temperatures generally linger around 30C, the summer months have some extremely hot days. Sunscreen, hats and protective clothing is essential in Brisbane throughout summer and is highly advised throughout the year.



The winter is mild and very pleasant. Most winter days are sunny with average temperatures of around 17C.

Time Zones

Situated to the west of the International Date Line, the time in Brisbane is ahead of most other international destinations.

Standard Time Zone: UTC/GMT + 10 hours

Daylight Saving Time: Not observed

Brisbane is located within Eastern Standard Time (EST), one of three time zones in Australia:

- EST operates in New South Wales, Victoria, Australian Capital Territory and Queensland
- Central Standard Time (CST) operates in South Australia and Northern Territory
- Western Standard Time (WST) operates in Western Australia.

CST is half an hour behind EST and WST is two hours behind EST. Daylight saving operates during summer in New South Wales, Australian Capital Territory, Victoria and South Australia (from the end of October to the end of March) and in Tasmania (from the beginning of October to the end of March). Queensland does not operate Daylight Savings time.

Banking, Currency Transfers, Tax & Superannuation

Setting up a Bank Account

Opening a bank account in Australia is quite straightforward. You will need your passport and one other form of ID (credit/bank card, photo driver's license or student card).

Australia has a number of banks that can be used to open a variety of accounts. It is advisable to shop around before opening your account. Bank charges are applicable to some accounts and you should compare all banking fees and interest rates before deciding on a banking institution.

Most banks and ATMs (Automatic Teller Machines) will allow you to withdraw from international bank accounts, provided your bankcard has an international symbol, such as Cirrus or Maestro.

Some of Australia's major Banks include:

- Commonwealth Bank www.commbank.com.au
- National Australia Bank www.nab.com.au
- Westpac www.westpac.com.au
- ANZ www.anz.com.au
- St George www.stgeorge.com.au
- Bank West www.bankwest.com.au

You should supply your Tax File Number (refer page 6) to your bank to avoid interest being taxed before you receive it.

Foreign Currency Transfers

As your career path takes you around the globe, you may require to move your savings with you from one currency to another.

Most of the banks above offer you the option to transfer money internationally. To ensure you have access to the right information and expertise, OzForex offers a free service that is tailored to suit your individual requirements. They simply put you in touch with a specialist consultant at OzForex whose role is to understand your specific needs and to provide you with bespoke currency advice.

To find out more you can contact OzForex directly on +61 (0) 2 8667 8090 to speak with one of their consultants. Alternatively, you can visit their website at www.ofx.com or email info@ozforex.com.au to obtain further information.

Tax in New Australia

We strongly advise you to obtain a Tax File Number if you are planning to work in Australia.

Although it is not compulsory it is to your advantage to avoid paying more tax than necessary. You should supply your tax file number to your bank so that any interest paid to you is not taxed before you receive it.

You can apply for your Tax File Number at any main taxation office. This will take approximately four weeks to process and you will be issued with a registration notice in the meantime that allows you to work.

To find out more about the Australian taxation system contact www.ato.gov.au

Tax in Australia is paid on a sliding scale the ATO website has current income tax bracket information and a handy tax calculator.

It is important to determine if you are a resident or non-resident for taxation purposes. Non-residents pay tax differently from residents. Fact sheets which outline how to determine if you are a resident for tax purposes are available at the ATO website.

Superannuation

Superannuation is best explained as a compulsory pension contribution. Superannuation contributions are required, even for temporary residents and working holidaymakers and are only redeemable upon retirement. The current contribution is 9.25% of salary and your employer will automatically pay this on your behalf to a Superannuation Fund. To qualify for Superannuation you must be earning a minimum of \$450 in a calendar month or working more than 30 hours per week full-time.

Generally, employee superannuation must be held in a complying superannuation fund or RSA until retirement age, which is currently 65 for men and between 60-65 for women. From 1 January 2014, employers must only make default contributions (where an employee has not elected to choose their own fund) into an authorised MySuper product.

Eligible temporary residents can access their superannuation upon permanent departure from Australia, subject to a withholding tax.

While employed in Australia it is important that temporary residents;

- Are aware of the superannuation fund that their employer is contributing to on their behalf;
- Keep a record of the amount of superannuation that they have; and
- Contact their superannuation fund before leaving Australia to find out if they are eligible to access their superannuation contributions.

For more information on superannuation and accessing superannuation when departing Australia call the Tax Office Superannuation information line on 13 10 20 (This number is only available in Australia) or visit the Tax Office website www.ato.gov.au/super

Health & Medical

Medicare

The Australian Government has signed Reciprocal Health Care Agreements (RHCA) with the governments of the United Kingdom, Sweden, the Netherlands, Finland, Norway, Malta and Italy which entitles you to limited subsidised health services for immediately necessary treatment while visiting Australia.

If you are a resident of the United Kingdom, Sweden, Finland, Norway, Netherlands, Republic of Ireland or New Zealand you are covered for the duration of your approved visit to Australia. As a resident of Malta or Italy you are covered for a period of six months from the date you arrive in Australia.

As a resident of one of these countries you are entitled to the following for any ill-health or injury requiring immediate treatment while in Australia:

- Free treatment as a public in-patient or out-patient in a public hospital
- Subsidised medicines under the Pharmaceutical Benefits Scheme
- Medicare benefits for out-of-hospital medical treatment provided by doctors through private surgeries and community health centres.

If you will be receiving treatment you can enrol at Medicare offices throughout Australia. If you receive treatment before you enrol, Medicare benefits will be back paid for eligible visitors.

To enrol in Medicare you will need:

- Your passport with a valid visa
- To provide, in some cases, identification showing you are enrolled in your country's national health scheme (for example, a national health service card or similar certificate).

If your application to enrol in Medicare is approved, you will receive an Australian reciprocal health care card in the mail.

Medicare will not cover:

- Medical or hospital treatment that is not immediately necessary
- Medicines not subsidised under the Pharmaceutical Benefits Scheme
- Dental work and chiropractic services
- Treatment arranged before your visit to Australia
- Accommodation and medical treatment in a private hospital
- Accommodation and medical treatment as a private patient in a public hospital.

For further information see www.medicare.gov.au

Private Health Insurance

A number of private health funds provide health cover for overseas visitors.

Benefits available, membership costs and eligibility can vary between funds. Private health funds cover you for treatment in Private or Public hospitals and include some services Medicare does not cover, such as dental, optical, chiropractic services. Please note, there is a waiting period with some health funds and you are unable to claim for some services during this time.

It is advisable to shop around before deciding on your health cover provider as the costs and benefits vary between providers. Some companies offer website comparisons on health insurance. Check out:

- iSelect www.iselect.com.au
- Compare The Market www.comparethemarket.com.au

Some commonly used Private Health Insurers offering overseas visitors health cover are:

- AHM www.ahm.com.au
- HCF www.hcf.com.au
- Manchester Unity www.manchesterunity.com.au
- MBF www.mbf.com.au
- Medibank Private www.medibank.com.au

Emergencies

In an emergency dial **000** for Police, Ambulance or the Fire Brigade.

Police:

For non-urgent matters call 9247 6666 Monday to Friday 7am – 7pm.

Ambulance:

If you need an ambulance, call 000. The use of ambulances will incur a charge. This charge can be claimed back if you are part of a Private Health Fund. Alternatively, you can take out specific ambulance cover through a Private Health Fund.

Medical Assistance

Emergency treatment can be obtained through Emergency departments of hospitals and some Medical Centres. Public and Private hospitals are listed under 'Hospitals' in the White Pages Directory (www.whitepages.com.au). An ambulance can be requested by dialling 000.

For non-emergency treatment, you should first go to a GP or a medical centre. It is recommended to call first, as some GPs and Medical Centres require you to make an appointment. GP's and Medical Centres can be found in the Yellow Pages Directory (www.yellowpages.com.au) under 'Medical Practitioners'. Some GPs and Medical centres Bulk Bill with Medicare and do not require you to make a payment up front. If your doctor does not Bulk Bill you will be charged and you will need to claim the cost back from Medicare (if eligible).

Dental Services

Should you require a Dentist you will need to pay for treatment. Private Health Funds will help to cover the cost of your treatment. Please note, there is a waiting period with some health funds and you are unable to claim for some services during this time.

The Dental Association can provide you with a list of dentists in your area at www.dentist.com.au however we suggest the best way to find a dentist is to ask for a recommendation.

Gyms

Most gyms carry a membership fee and work on a monthly payment plan.

Here are details of some of the most popular ones:

Fitness First

Brisbane City: 320 Adelaide St

North Quay: Cnr North Quay Rd & Herschel St

Phone: 1300 557 799

Zest

CBD: 103 Edward St

Phone: 07 3229 0422

Curves (women only)

CBD: 316 Adelaide St

Phone: 07 3211 8888

Pure Health Club

Pure CBD: Levels 2, 3 and 4, 78 Queen St

Phone: 07 3211 0060

Accommodation

Renting Property

Properties in Australia are usually let through Real Estate Agencies or directly through private landlords. Available properties to rent, share and buy are listed in newspapers and on property websites. There are two main websites: www.domain.com.au and www.realestate.com.au

To enter a lease, most real estate agents will require reference letters from your employer, bank and a previous landlord or real estate agent. Upon signing the lease you will be required to pay two months rent. One month (four weeks) rent is kept in bond and is refundable when you leave the property, providing it is clean and undamaged with no rent owing.

Please note that unlike the UK, most rental properties are leased unfurnished.

Furniture

As most properties in Australia are rented unfurnished, you will need to rent or purchase furniture.

There are many furniture stores in Brisbane, however it can be easiest to go to a homemaker centre. The centres will have stores ranging from Freedom to Designer stores and will deliver to your home. There is one Ikea store in Brisbane, in Slacks Creek.

If you would like to rent furniture look at www.mrrental.com.au

Household Utilities

Whether you rent or buy a property in Australia, you will need to get the following services connected:

Electricity & Gas:

Energy Australia

Phone: 131 502

www.energyaustralia.com.au

AGL

Phone: 131 245

www.agl.com.au

LUMO

Phone: 1300 550 692

www.lumoenergy.com.au

Telephone:

See Staying in Contact (Pg 13)

Getting Around

Public Transport

There are a range of public transport options: bus, train and taxi services.

For Train timetable information see www.citytrain.com.au or for all public transport see www.translink.com.au or call 131 230.

There are many taxi services, in the CBD it is best to flag any available taxi. In other areas, it is best to call and book a taxi. Taxi Services can be found on www.yellowpages.com.au under 'Taxi Cabs'

Drivers License

If you intend to stay in QLD and you hold a permanent visa, you are allowed to drive or ride in Queensland on a current overseas licence for a maximum of three months after arriving in Australia.

To get a Queensland driver licence for the same class as your foreign driver licence, you will need to:

- Show your foreign driver licence and a recognised translation of the licence if it is not in the English language.
- Show your supporting evidence of identity.
- Show evidence of Queensland residence.

You may also be required to:

- Show evidence that you are medically fit to drive safely.
- Pass an eyesight test.
- Pay the road rules test fee and pass the test.
- Pay the practical driving test fee and pass the test.
- Pay the licence fee.

For further information see: www.tmr.qld.gov.au or call 132 380.

Hire Cars

If you don't require a vehicle for regular use, a hire vehicle is an easy alternative. There are many companies with vehicles ranging from utes & vans to small & large cars. Prices vary depending on the type of vehicle, length of hire and where you are driving. Some companies include:

Avis	www.avis.com.au
Hertz	www.hertz.com.au
Budget	www.budget.com.au
Bayswater Car rental	www.nobirds.com.au
Thrifty	www.thrifty.com.au

Buying a Car

New and Used cars are advertised in the classified sections of most newspapers as well as being available from car dealers. It is also worth checking www.carsales.com.au

Purchase prices do not usually include the cost of registration, stamp duty, and compulsory third party insurance.

You can also arrange a vehicle inspection, touring information, insurance and road service through National Road Motorists Association.

NRMA	www.nrma.com.au Phone: 132 132
RACQ	www.racq.com.au Phone: 131 905

For further information on registering a car in Queensland contact:

Queensland Transport	www.tmr.qld.gov.au Phone: 132 380
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Staying in Contact

Mobile Phones

Most mobile phone companies will not allow you to enter into a contract unless you are a permanent resident of Australia.

The following mobile companies offer Pre-paid mobiles:

Telstra	www.telstra.com.au
Optus	www.optus.com.au
Vodafone	www.vodafone.com.au
Three	www.three.com.au
Virgin	www.virginmobile.com.au

It is advisable to shop around before deciding on your mobile service provider as the costs vary between providers.

Landline/Home Phones & Internet

Australia has two major telecommunications companies that provide landline/home telephone services. Both companies provide mobile and internet services, bundling your communications will give some discounts.

Telstra	www.telstra.com.au
Optus	www.optus.com.au

There are many internet service providers and it is recommended to research for the best deal for your internet needs.

Family & Education

Childcare

There are many types of full and part time childcare services available for children to young to go to school, and after school for children in school. eg. Family Day Care, Long Day Care and Outside School Hours.

The National Childcare Accreditation Council www.ncac.gov.au can assist you with a search for suitable care.

Your local Council will also provide you with information on centres close to your home.

Schools

Under Australian law, children between the ages of 6-15 must attend school.

For information or to find schools in your area look under 'schools' www.whitepages.com.au or go to www.education.qld.gov.au (public schools only).

Children can attend either Public or Private schools. Please note, fees will be payable at both types of schools, however some visa categories are exempt from paying fees at Public schools

Private schools generally charge higher fees and may have religious affiliations or a particular educational philosophy.

Enrolment

To enrol your child in a school, contact the school by telephone or in person. You will need to take your visa and entry to Australia documents, proof of their date of birth and any papers relating to their previous education.

Tertiary Education

Further education can be completed through TAFE (Technical and Further Education) or Universities.

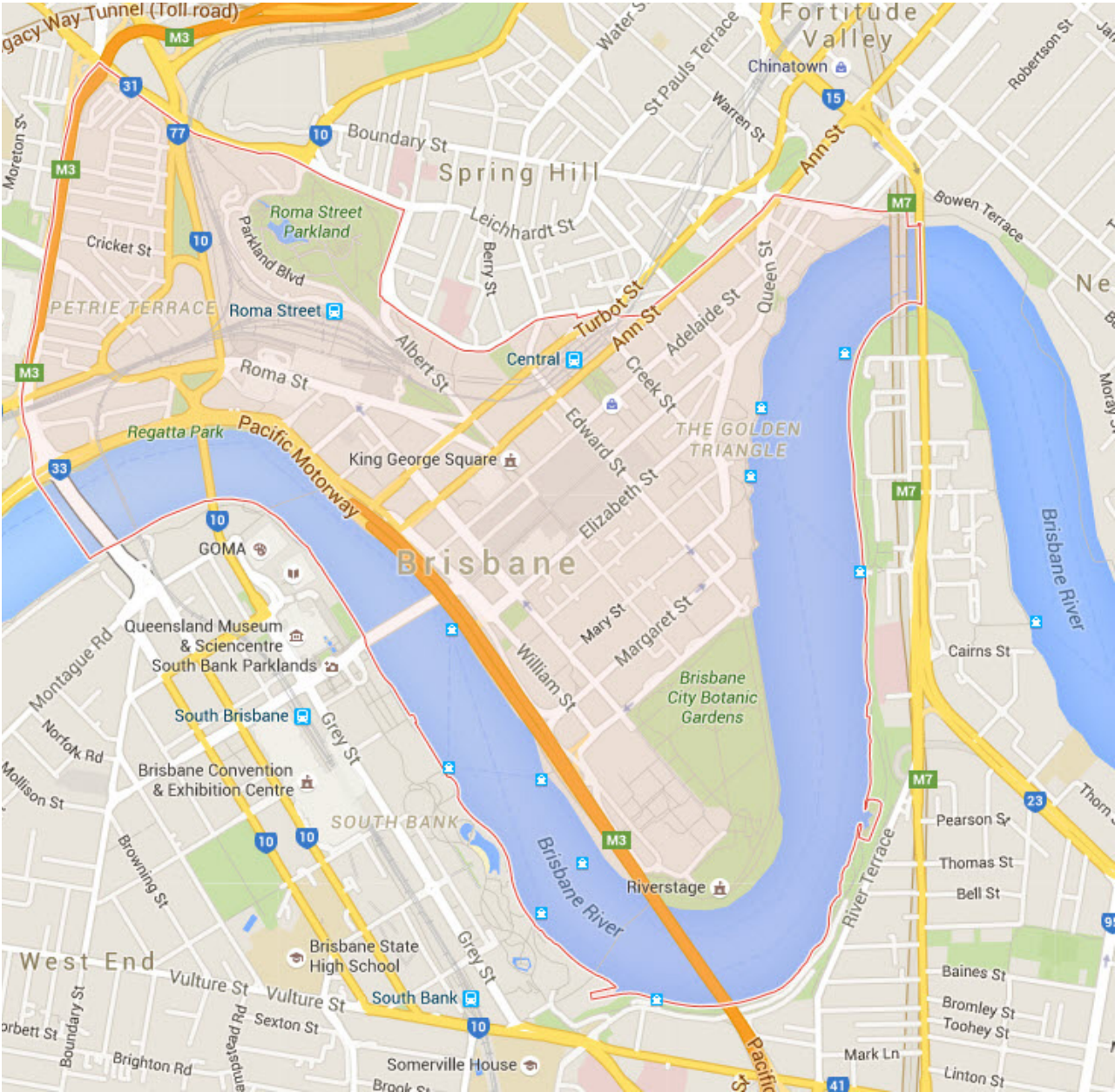
For more information:

TAFE www.tafe.qld.gov.au

University Admissions www.uac.edu.au

Appendix 1 – Maps

Map of Brisbane CBD



Appendix 1 – Maps

Brisbane train network

